



Trail Intern Position Description

Date: December, 2016

Overview: The Ice Age Trail Alliance (IATA) is seeking individuals who love the outdoors and demonstrate a strong work ethic to fill a seasonal position in the Trail Program. This is a career opportunity to gain paid experience with a professional trail organization.

Primary Program Area: Trail

Position Description: Working with experienced IATA staff and volunteers, the successful applicant will assist with and lead a broad variety of "Trail Building is People Building" activities associated with the Alliance's successful Mobile Skills Crew program. This position will include a mix of field work and office duties. Applicants will be expected to both learn from and to lead multi-generational volunteers in trail stewardship activities including trail construction, maintenance and vegetative management at large and small scale volunteer service events.

The successful candidate(s) should have a keen interest in and commitment to experiencing the natural world *on foot*. Applicants with experience and/or training in trail construction, conservation skills, project management, GIS, experiential education, communication arts and mechanical skills will be prioritized. Training will be provided in many areas with opportunities to become certified in various capacities.

Location: Based in Cross Plains, this position requires travel to all areas of Wisconsin. If not using an Alliance owned vehicle, mileage will be reimbursed.

Start date: March 2017 **End date:** November 2017
These dates may be adjusted based on availability.

Compensation: \$12-\$14/hour based on skill, experience and education levels

Qualifications: Successful applicants must:

- Work safely and maintain situational awareness at all times
- Be a self-starter who works effectively independently and cooperatively as part of a team
- Be prepared to work in all weather conditions including rough terrain, thick brush, insects, rain, wet, heat, full sun and snow
- Possess a valid driver's license and have reliable personal transportation
- Be familiar with Microsoft Office, Google Earth, ARC Map, Photoshop (or comparable program) and Illustrator
- Be willing to camp for consecutive days as part of working with groups
- Be an organized, active-listener who proactively seeks out and applies knowledge gained to new situations



TO APPLY

Candidates should then send (i) their resume, (ii) cover letter stating relative experience, education and career goals, (iii) two references (names and contact information; include nature of relationship) and, (iv) two personal writing samples of at least 350 words each) to the address below

Complete application packages must be to IATA by 4pm on Friday, January 27, 2017 (email preferred).

Send materials to:

Ice Age Trail Alliance
Attn.: Tim Malzhan, Director of Trail Operations
2110 Main Street
Cross Plains, WI 53528
tim@iceagetrail.org

The Alliance is committed to a policy of equal opportunity for all employees. It is our policy to seek and employ the best qualified personnel in all positions, to provide equal opportunity for advancement to all employees in a manner that will not discriminate against or give preference to any person because of race, color, religion, age, sex, national origin, disability, ancestry, sexual orientation, military service, marital status, arrest or conviction record, or any other basis prohibited by state or federal law.

Further, the Alliance is committed to providing a productive work environment in which employees are treated with courtesy, respect, and dignity, and one that is free from any form of discrimination or harassment, including sexual harassment. The Alliance prohibits and will not tolerate any form of unwelcome discriminatory or harassing behavior by employees, supervisors, customers, citizens, vendors, agents, or volunteers. Discriminatory and/or harassing behavior based on an individual's race, color, religion, age, sex, national origin, disability, ancestry, sexual orientation, military service, marital status, arrest or conviction record, physical or mental disability, or any other basis prohibited by state or federal law violates this policy.