



# United States Department of the Interior

NATIONAL PARK SERVICE  
Ice Age National Scenic Trail  
700 Ray-O-Vac Drive, Suite 100  
Madison, WI 53711



10.A (IATR)

May 20, 2020

Dear Ice Age Trail Volunteer—

Thank you for your patience throughout these difficult past weeks of uncertainty related to COVID-19. Thankfully, we now have a path forward to re-engage with volunteering on the Ice Age National Scenic Trail.

COVID-19 still presents concerns as we return to our tasks on the Trail, but with proper education and risk mitigation, the NPS is ready to phase back into volunteer operations effective May 24, 2020.

Because returning to active, outdoor volunteering still presents the possibility of exposure to COVID-19, we ask that you read the provided Risk Assessment Tool document to review important safety information. Then, if you are ready to resume your volunteer activities under the NPS Volunteers-In-Parks Program, please complete an updated, individual volunteer agreement. When your signed volunteer agreement is received and signed by the NPS, we will return it to you along with a Job Hazard Analysis that you will use as “best practices” while volunteering throughout any time frame where COVID-19 is a potential risk.

**STEP 1:** Review the document titled “IATR-VIP Risk Assessment Tool.”

**STEP 2:** Fill out and sign the “COVID19 OF 301A” volunteer services agreement. Boxes 1-12, 15-19, 33-34 are mandatory to be completed by adult volunteers. If under 18 years old, boxes 26-32 are also mandatory.

Return the signed document to NPS Volunteer Coordinator Dan Watson at [daniel\\_watson@nps.gov](mailto:daniel_watson@nps.gov). Your agreement will be checked for completeness, signed by the NPS, and electronically returned to you. NPS will also provide you with the COVID19 Job Hazard Analysis (JHA).

**STEP 3:** Upon receipt of your signed agreement and COVID-19 JHA, you may resume your volunteer activities effective on May 24, 2020 (or a later date as the case may be).



Questions should be directed to [daniel\\_watson@nps.gov](mailto:daniel_watson@nps.gov). Again, our sincere thanks to each and every volunteer of the Ice Age National Scenic Trail for your time, talents, and exceptional dedication to the Trail!

Sincerely,

Eric Gabriel  
Superintendent, Ice Age National Scenic Trail