

Ice Age Trail Alliance
Staff Position Description
Land Steward

POSITION PURPOSE:

The Land Steward is a full-time, permanent position responsible for the stewardship, management, ecological enhancement, and maintenance of Ice Age Trail Alliance (Alliance) held property interests.

REPORTING RELATIONSHIP:

Reports to the Director of Land Conservation.

CORE DUTIES:

- General management of Alliance-held property interests including owned and eased lands with such duties as writing management plans, boundary marking, hunting permits and monitoring
- Responsible for the property monitoring program including performing annual monitoring visits and working with volunteer monitors
- Database management and data entry including fire organization and archiving.
- Assist with grant funding proposals, implementation and reporting
- Work with staff and volunteers on ecological restoration projects along the Trail
- Establish and enact best management practices for control of invasive species along the IAT
- Collect, interpret and create maps using Geographic Information System (GIS)
- Implement land stewardship principles and activities
- Assist with development and oversight of short- and long-range goals and objectives for compliance with Land Trust Alliance *Standards and Practices*
- Work with a variety of volunteers such as school groups on activities such as ecological enhancement

EDUCATION, EXPERIENCE, AND SKILL REQUIREMENTS:

- Bachelor's Degree in biology, natural resources, land use management, forestry or other related field or related professional experience required
- Experience implementing land management and ecological restoration plans
- Successful candidate will be self-directed, highly motivated, flexible, and detail-oriented
- Strong social and interpersonal skills including the ability to resolve and mediate conflict and maintain good working relationships with coworkers, volunteers, and members of the community Computer proficiency, preferably including ArcGIS software
- Ability to effectively relate to a diverse range of people, including both oral and written communication skills
- Ability to work in extreme environmental conditions, including excessive heat and cold, biting and stinging insects, and steep terrain
- Able to perform heavy lifting of weights up to 60 pounds
- Current and valid driver's license
- General knowledge of the flora, fauna, and landscape of Wisconsin

- Experience in conservation and recreation programs is desirable
- Must have general knowledge of conservation issues and be committed to the mission and vision of the IATA

OTHER ESSENTIAL ATTRIBUTES:

- Experience with and interest in a conservation-related organization
- Competency with hand tools, small power tools and repair work
- Ability to work under pressure, meet flexible deadlines, set priorities, deal diplomatically with individuals, and can supervise others and conceptualize restoration strategies
- Undertake occasional overnight travel to official IATA functions, conservation-related conferences, and site visits and attend occasional evening or weekend events
- Past or present affiliation with conservation and recreation organization(s) is desirable
- Must be personable, with excellent public speaking capabilities and oral and written communication skills
- The position requires travel, so the incumbent must have his/her own vehicle and will be exposed to weather and road conditions of all seasons